



**St. Brigid Catholic School Advisory Council
MINUTES**

Date: Tuesday, December 4th

Attendees: Christa Charrette - *Co-Chair*, Jennifer Emery - *Co-Chair*, Sarah Andrade - *Secretary*, Matthew Aubrey - *Treasurer*, Laura Druar - *Parent Rep*, Amanda Fournie Nafziger - *Parent Rep*, Pam Hall - *Parent Rep*, Megan McLaren - *Parent Rep*, Ashley Neves - *Parent Rep*, Stephanie Pottruff - *Parent Rep*, Theresa St. Peter - *Pastoral Council Rep*, Michelle LeDuc - *Staff Rep*, Cathy Kuntz - *Principal*

Item No.	Item	Person Responsible
1	Opening Prayer <ul style="list-style-type: none"> ● Prayer led by Theresa St. Peter. 	Theresa St. Peter
2	Approval of Minutes from May 28, 2019 <ul style="list-style-type: none"> ● Minutes approved by Stephanie Pottruff and Theresa St. Peter 	Christa Charrette
3	Principal's Update <ul style="list-style-type: none"> ● Our Halloween Dance a thon was very positive with students. They were very happy to have time with peers in the gym for our event. <ul style="list-style-type: none"> ● Halloween Dance-a-thon ● Matthew reviewed financial success received form Dance-a-thon: <ul style="list-style-type: none"> ▪ \$1500 in Halloween shop ▪ \$4900 in Donations ▪ -\$200 for supplies & -\$200 cash online fees 	Cathy Kuntz

	<ul style="list-style-type: none"> ▪ \$5900 overall ● All info has been sent to the foundation, anything over \$25 will receive a receipt. ● *Action- need to ensure everyone will get the tax receipts- Ashley to check in with Jera. If there is a specific form, send to families. ● Will publicly share how well the fundraiser did which will go out tomorrow, December 4th, with the top fundraising class (grade 6/7). Day of Christmas concert will be a pizza party for them. ● St. Brigid was well represented in the Ayr Santa Claus Parade with numerous parent volunteers and about 30 student volunteers; thanks to Sarah Andrade and Megan McLaren for leading the organization of our 'Polar Express' parade float, and to the volunteers who assisted with preparing the float, and participating / walking / riding on the float; much thanks to families for donating candy canes that were distributed along the route. ● St. Brigid continues to collect items for the Angel Tree for the St. Vincent de Paul Society in partnership with Blessed Sacrament Parish; thank you to our community for the incredible generosity and support of this initiative ● We are celebrating each week of Advent; much thanks to Mrs. Lloyd, Ms. Janssen, Mrs. Schmidt for their leadership on our Pastoral Team. ● St Brigid School is represented at the North Dumfries Community Tree Festival with a decorated tree of stars; thanks to our Intermediate classes for decorating the tree today, and to Laura Druar and Ms. Andrasic for the final touches with the ornaments Mr. Lund's class decorated the tree; event is on Sunday. ● Much thanks to Nicola Gawaziuk, Laura Druar, and Goretti Seton for their leadership with the planning for Christmas Turkey Lunch. <ul style="list-style-type: none"> ● Based on notes from previous year we could tweak a few things: mindful of kindergartens eat less, some info will go out for volunteers, need volunteers for day of to help expedite the event. Seating plan is created. ● Spirit Wear is scheduled to arrive prior to Christmas holidays. 	
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	<ul style="list-style-type: none"> ● WCDSB extended day program is available to families during the Christmas Break on January 2 and 3, 2020. ● PRO Grant <ul style="list-style-type: none"> ● New for this year, district school boards will receive a predetermined funding amount for parent engagement projects so the past practice of individual schools applying for funding for independent projects no longer exists. ● As a system, WCDSB will work closely with our Catholic Parent Involvement Committee, Catholic School Advisory Councils and other stakeholder groups as we develop initiatives that support increased parent engagement and involvement. ● Lucky to receive in the past, we have had the opportunity to have family carousel nights, etc. ● More information will be provided as soon as it becomes available. ● PIC Grant <ul style="list-style-type: none"> ● \$500 has been received for 2019-20; funds have been transferred to the School Council account ● Need to allocate how we want to use these funds ● Can decide how we want to use these funds this year; perhaps off-set some of the expense of Summit Climbing opportunity (April) ● Every classroom will get two gym blocks on the equipment and will schedule an evening event where families can come explore together. ● OSSTF Strike <ul style="list-style-type: none"> ● The Ontario Secondary School Teachers Federation (OSSTF) has announced plans for a one-day strike on Wednesday, December 4, 2019. ● OSSTF does not represent any staff working in our elementary and secondary schools, therefore all Waterloo Catholic District School Board elementary and secondary schools will be open and running on their normal schedules tomorrow. ● WCDSB teaching staff are represented by the Ontario English Catholic Teachers' Association (OECTA), and 	
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negotiations with the province are still on-going. We are hopeful the two sides will reach a fair and respectful collective agreement.

- OSSTF does represent some staff working at our St. Louis Adult Learning and Continuing Education Centres, and the one day strike will result in programs and services being CLOSED on December 4.
- Notice to parents was posted on News Wire

Upcoming School Events

- Dec. 5 ~ Twin Day
- Dec. 6 ~ PA Day- Spiritual Development Day
- Dec. 16 ~ Christmas Concert (12:30 pm)
- Dec.17 ~ Christmas Turkey Lunch; Red/White/Green Day Gather around 11:10, eat by 11:20 and red, white green day. Time span approx 1 hour. From a cleanup perspective, complete around 1:00pm. Require approx 12 volunteers; volunteers will be fed.
- Turkey Lunch- Ensure families are able to participate no matter the financial situation vs preference. What percentage did not participate last year? Aprox 45 students did not participate.
- Some more spirit days coming up- stay tuned.
- Dec. 18 ~ Advent Mass (10:20 am) originally scheduled for another date.
- Jan. – May ~ will be offering a Gr. 3 Literacy Boost program (formerly known as Skills Builders) Tuesdays and Thursdays after school with Mr. Loft and Miss Bowden for a total of 32 hours. Target 4-6 grade 3 students, afterschool twice a week to help with decoding and reading skills. Funded through St. Louis Adult Learning.
- Jan. 9 ~ OCSGE Assembly (2:00 pm); Gr. 8 Pathways Night at Monsignor Doyle
- Jan. 11 ~ MAD Science Presentation (9:00 am)
- Jan. 21-23 ~ Gr. 8s at Mount Mary
- Jan. 24 ~ PA Day
- Jan. 31 ~ St. Brigid Feast Day Mass (10:15 am)

	<ul style="list-style-type: none"> • Feb. 4 ~ Kindergarten Registration for September 2020 – by appointment • Feb. 13 ~ Term 1 Report Cards / Term 2 IEPs are sent home • Feb. 17 ~ Family Day; No School 	
3	<p>Treasurer’s Report</p> <ul style="list-style-type: none"> • Matthew reviewed fundraising, currently \$8600 in school accounts with Christmas activities already spent, currently we are at \$1,700.00 in school funds after playground etc. • From a school fund perspective we have \$3000 going into September. 	Matthew Aubrey
7	<p>One Heart One Soul Capital Campaign</p> <ul style="list-style-type: none"> • Theresa St. Peter discussed this is still open for families to support • Theresa encourages people to return their donation forms as soon as possible 	Theresa St. Peter
9	<p>Fundraiser Discussion</p> <ul style="list-style-type: none"> • Do we want to fundraise further this year? What would the need be within the school? <ul style="list-style-type: none"> • Baseball diamond was to be installed by the school, and funded by the school- Action- Cathy to contact Adrian. • Naturalization area- could we look at this for a future plan- what would this look like? • Soccer fields will stay • Next Step- create Naturalization Group 	All CSAC Members
10	<p>Establishment of Next CSAC Meeting Date</p> <ul style="list-style-type: none"> • The next Catholic School Advisory Council (CSAC) meeting will be held on Tuesday, February 4th at 6:00pm 	Cathy Kuntz